SREE MAHAGANAPATHY TEMPLE

PAZHAVANGADI, THIRUVANANTHAPURAM-695 023

Email : pazhavangadiganapathi@gmail.com

TENDER FORM FOR SUPPLY OF RASAKADALI FRUIT AND PLAINTAIN LEAF (2024-2025)

|  |  |  |
| --- | --- | --- |
| Ser No | Particulars required  | All Particulars to be Filled by the Contractor |
| **I Particulars of Bidder/Contractor** |   |
| 1 | Name |   |
| 2 | Mobile No |   |
| 3 | **Address** |   |
|   | House No/Name/TC |   |
|   | Village |   |
|   | Post  |   |
|   | State |   |
|   | PIN |   |
| **II Particulars of Shop/Company** |   |
| 4      | **Address** |   |
| Company Name/Shop Name/Shop NoVillagePost StatePIN |   |
|   |
|   |
|   |
|   |
| 5 | Details of Trade License 2023-2024 |   |
| **IV. EMD Details of Rs 10,000/- (Rupees ten Thousand only) in the Name of Sree Mahaganapathy Temple, Pazhavangadi,\*** |
| 6. | DD NumberDD DateIn favour of Name Bank Branch * \***\*Original DD to be produced at the time of Opening of Tender, Otherwise Tender will be treated as cancelled.**
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|  |
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|  |

 **V. Tender Details for Quoting Amount : Tender Period 01/4/2022 to 31/3/2023 (1 year)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Ser No | Name of Product | Approximate Quantity Required Per Day | Quoted Amount Per Nos | TotalAmount Per Day |
| 1. | Rasakadali Fruit  | 1500 Nos |  |  |
| 2. | Plaintain leaf (Show Separate Rate for Kettila and Vettila) |
| Kettila | 1500 Nos |  |  |
| Vettila | 1500 Nos |  |  |
| Grand Total |  |

(Rupees in words\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

Date : Sd/- (No Signature Required)

Palce : Name of Contractor

 **Contd.2..**

**Please refer the below mentioned instructions before submitting the Tender**

Transparent e-Tender Procedures

Stepwise details of Simple Method for Sending a Encrypted Documents Through Microsoft Office Word Document.

**Step 1** -Go to the File Menu and select ‘**Save**’ this document and go to **‘Prepare’** of the same Menu for preparation of the document for distribution and select **‘Encrypt document’**. Enter password for ensuring encryption of the document.

**Step -2** -Compose mail with subject on which item your quoting (eg : Quotation for Supply of Rasakadali Fruit and Plantain Leaf ) and send the tender documents to our mail address as under:-

**pazhavangadiganapathi@gmail.com**

**Note :-**

1. Please note that the tender documents can be opened only on production of password created by you.

2. Please ensure the secrecy of password.

3. If any clarification required, please contact office (Phone 0471-2461929)